

My Journals User Manual

<http://journals.library.nhs.uk/>

September 2007

My Journals User Manual

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NHS Journals, E-books, and Journal Content Alerts Services

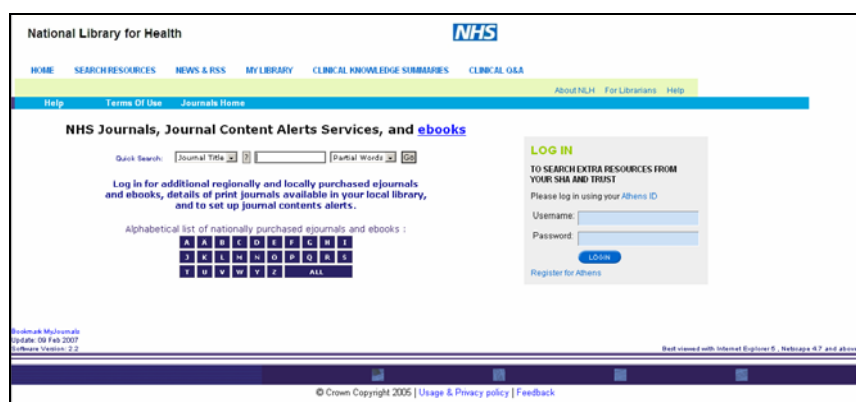
1.0 Introduction

My Journals is available at <http://journals.library.nhs.uk/> It is a gateway to:

- Full text electronic journals and books available to NHS staff, whether they have been purchased nationally, regionally or locally
- Details of print journals available in your local library
- A tool that allows you to set up journal contents email alerts

Tip: You'll need to log in with an Athens password to gain access to all the resources available to you. If you do not have an Athens account, you can register for one at: <https://register.athensams.net/nhs/>

This is the homepage for My Journals, before you log in via Athens.



The blue menu bar displays three buttons:

- **Help:** Guidance for using My Journals
- **Terms of Use:** Information on usage rights and conditions
- **Journals Home:** A link that returns you to this homepage from any point.

Beneath the menu bar you will see:

Quick Search: Change the drop down button to the right of the quick search box to choose to find journals by title, ISSN, publisher or vendor. You can also do a search for journal articles.

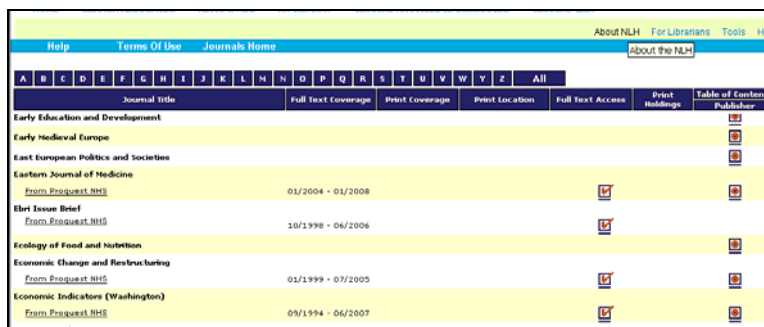
Alphabet Grid: To go directly to an alphabetical list of available ejournals, click the letter in the alphabet box, or click the ALL button to browse through the entire list.

Ebooks: Above the Quick Search box there is a link to [ebooks](#). When you click on this link you see an alphabetical grid listing available ebooks, and a quick search box allowing you to search by book title, publisher, ISBN or vendor.

2.0 Find a journal or ebook – without logging in with Athens

2.1 Browsing the journal title list

When you browse the title list by clicking a letter in the alphabet grid, or use Quick Search to find a journal title, you will be taken to the title list display with icons that describe the availability of holdings – see below.



Help Terms Of Use Journals Home About NLH For Librarians Tools Help						
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All						
Journal Title	Full Text Coverage	Print Coverage	Print Location	Full Text Access	Print Holdings	Table of Contents / Publisher
Early Education and Development						
Early Medieval Europe						
East European Politics and Societies						
Eastern Journal of Medicine						
From Proquest NHS	01/2004 - 01/2008			<input checked="" type="checkbox"/>		
Ellet Issue Brief						
From Proquest NHS	10/1998 - 06/2006			<input checked="" type="checkbox"/>		
Ecology of Food and Nutrition						
Economic Change and Restructuring						
From Proquest NHS	01/1999 - 07/2005			<input checked="" type="checkbox"/>		
Economic Indicators (Washington)						
From Proquest NHS	09/1994 - 06/2007			<input checked="" type="checkbox"/>		
Economist, The						

Journal Title: Titles are listed alphabetically with links to the full text resources listed underneath the title.

Full Text Coverage: Indicates the month/year time frame for which electronic full text access is available.

Print Coverage: Indicates the month/year time frame for which print full text access is available.

Print Location: If a print copy of a journal is available, this field shows the physical location it can be found at.

Full Text Access: Displays a clickable tick mark to indicate when electronic full text access is available.

Print Holdings: Displays a tick mark to indicate when print full text access is available.

Table of Contents / Publisher: Provides a link to the publisher's eTOCs for the journal.

At the end of the journal title list you will see the Navigation Bar:



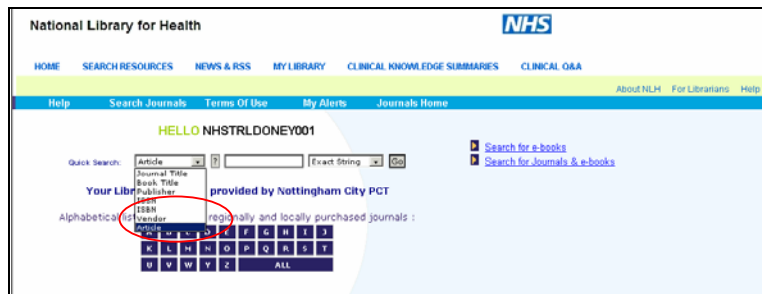
To jump to a specific point in the journal list you've selected, click on the 'Jump to Page' drop down menu and select one of the options. You will also see links to the [<<Prev] and [Next >>] page of results.

2.2 Using Quick Search to find a journal or ebook

The home page includes a quick search function that allows you to perform quick searches by journal title, ebook title, ISSN, ISBN, publisher or vendor (vendor is the name of a full text database provider e.g. ProQuest). To perform a search, type your search terms, and click the 'Go' button.

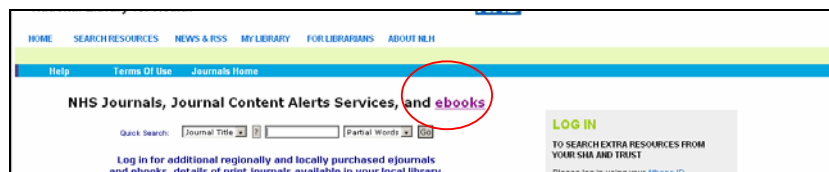
2.3 Using Quick Search to find an article

The home page includes a quick search function that allows you to search for words in an journal article's title. To perform a search, type your search terms, and click on the 'Go' button. You may find it helpful to change the search to one for 'partial words' - see Section 5.1. The quick search for articles covers the last six months.



2.4 Finding an ebook

Click on the ebooks link to see an A-Z list of the ebooks available:



You will see a screen like the one below. You can perform a quick search for an ebook by title, ISBN, publisher or vendor, or you can use the alphabet grid to find the ebook you want.

Help Terms Of Use Journals Home						
Quick Search: <input type="text"/> Book Title <input type="button" value="Go"/> <input type="button" value="Exact String"/>						
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All						
Book Title	Full Text Coverage	Print Coverage	Print Location	Publisher	Full Text Access	Print Holdings
Access To Treatment in the Private Sector Workplace: the Provision of Antiretroviral Therapy by Three Companies in South Africa From MyLibrary	2005			World Health Organization - Books	<input checked="" type="checkbox"/>	
Acupuncture From MyLibrary	2003			World Health Organization - Books	<input checked="" type="checkbox"/>	
Acute Coronary Syndromes From MyLibrary				Harvard Medical Press - books		
Acute Mental Health Nursing: from Acute Concerns To the Capable Practitioner From MyLibrary	2004			Elsevier Publications - Books	<input checked="" type="checkbox"/>	
Adherence To Long-Term Therapies From MyLibrary	2003			World Health Organization - Books	<input checked="" type="checkbox"/>	
Advocacy and Empowerment: Mental Health Care in the Community From MyLibrary	1985			Taylor and Francis - Books	<input checked="" type="checkbox"/>	
Aids Epidemic Update 2004						

This screen provides the following information about the ebooks displayed:

Book title: Titles are listed alphabetically with links to access the full text resources listed underneath the title.

Full Text Coverage: The publication date of the ebook.

Publisher: A link to the publisher's website

Full Text Access: Displays a clickable tick mark to indicate when electronic full text access is available.

3.0 Log in with Athens

More functionality and content including local print and ejournal holdings and ebooks are available once you have logged in using an Athens username and password. Once logged in, you will see a screen like this:



The blue menu bar now displays two extra links:

Search Journals: This button links you to the Simple and Advanced Search forms.

My Alerts: This button takes you to a screen where you can set up Journal Contents Alerts and create a 'favourite journals' list.

On the right are two links, one to a search for ebooks, and one to a search for journals and ebooks.

4.0 Editing your personal profile

You can edit your personal profile details by clicking on My Alerts on the blue menu bar, and clicking on the link to Update My Journals details (see below). You can change your name and email address here.



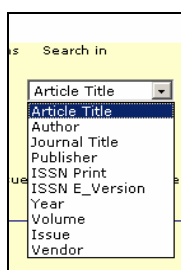
5.0 Find a journal or journal article or ebook – whilst logged in with Athens

Click on the Search Journals link on the blue menu bar. You can perform a Simple or Advanced search for journals, and journal articles.

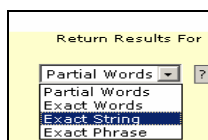
IMPORTANT NOTE: When you use the search functions to look for journal articles, you are only searching a small subset of the biomedical literature – those journals which have table of contents within the My Journals database. To do a comprehensive literature search go to the Dialog Dastar databases <http://nhs.dialog.com/>

5.1 Simple and Advanced Search options

The following options are available using both Simple and Advanced Search:



The 'Search In' menu allows you to choose what data about a journal or article is being searched e.g. author name, article title or journal name.



The 'Return Results For' menu contains the following options which can be applied whatever search terms are entered:

Partial Words provides the broadest search, finding every instance of your search terms e.g. if you search for "biolog" you will get results that include words like "biology, biological, neurobiology, etc.

Exact Words finds results that include the complete word/s you entered into the search box. If you search for "chemistry" you will find results containing the word chemistry in the field you specified, but not "neurochemistry".

Exact String allows you to find a sequence of exact words. For example, if you search for "cancer care" you will only find results where the two words appear next to each other, in this order.

Exact Phrase searching is the most specific search option, allowing you to search for the exact words in a search field. You can use it if you know the exact title of a journal article. It can also help you find one word journal titles such as "Nature", as it will only retrieve that word rather than other journal titles with the word 'nature' in them e.g. "Nature Neuroscience".

Only if Term Appears in

Anywhere in Phrase
 Anywhere in Phrase
 Beginning of Phrase
 Past 6 months

The 'Only if Term Appears In' option lets you choose to look for your search terms anywhere in the phrase or only at the beginning of the phrase.

Tip: Both Simple and Advanced Search forms default to **Return results added in the last 6 months**. Change the default to 'Archive' to search for articles added prior to the last 6 months. The archive contains articles that have been sent to TDNet in the past 2 years, and could include articles up to 3 years old. You will NOT find articles which are older than 3 years at most. The archive is updated every month on a rolling basis.

5.2 Simple Search

Click on Search Journals on the blue toolbar, and you will see the Simple Search screen. The screen below shows an example of a search for articles with the words 'cancer care' anywhere in the title, added in the past 6 months.

5.3 Navigating search results

Once the Search has been run, a list of articles with cancer and care in the title will be displayed.

The citation for each article will display the article title, the author, the journal title, and other bibliographic information. The 'Access' line of the entry for each article provides links to:

- Full text of the article by clicking on the 'Full Text' or 'PDF' link, if one is available – as ringed in red in the screen shot above

Tip: Links to full text via Free Medical Journals may be displayed here, along with links to full text journals with national, regional and local subscriptions. The Free Medical Journal 'PDF' and 'Full Text' links are not always direct links to a full text article. In general they take you to the homepage of the journal, and you will then have to find the relevant full text article on the site. In some cases the full text of your particular article may not be available.

- A hyperlinked vendor/publisher name e.g. Wiley Interscience. This provides a link to the journal's homepage / eTOCs.
- A table of contents link e.g. 2006; 106 (11) may also be available. This will take you to the complete table of contents for that particular issue of the journal.

At the bottom of the results screen you will see:



Click on the **Narrow Search** button to return to the Search form and add additional search terms to refine your original search.

Tip: You will not see your original search terms when you use the Narrow Search screen. The search engine will remember your original search terms, and then narrow your search based on the search settings you add.

Click on **New Search** to start a new search.

Clicking on the [Results Count] link will show you the total number of results retrieved by your search.

5.4 Advanced Search

The Advanced Search function allows you to perform more complex searches, combining more fields in a single search.

To use Advanced Search, click on the Advanced Search tab (on the Search Journals screen, beside the Simple Search form).

The following shows a search for articles with 'cancer care' in the title, written by an author named Kirk, and published in 2004. Note that the default for 'Return Records added in the' search field has been changed to 'Archive':

The screenshot shows the 'Advanced Search' tab selected. The search criteria are: 'Find Articles' in 'Article Title' with 'cancer care', 'And in' 'Author' with 'Kirk', and 'And in' 'Year' with '2004'. The 'Return Results For' section has 'Exact String' selected for all three fields. The 'Only if Term Appears in' section has 'Anywhere in Phrase' selected for all three fields. The 'Return records added in the' dropdown is set to 'Archive'. A 'Search' button is at the bottom right.

5.5 Truncation

Use the 'partial words' option for truncation. The example below will find articles with gastroenterology, gastroenteritis, gastroenteropancreatic etc. in the article title.

The screenshot shows the 'Advanced Search' tab selected. The search criteria are: 'Find Articles' in 'Article Title' with 'gastroen'. The 'Return Results For' section has 'Partial words' selected. The 'Only if Term Appears in' section has 'Anywhere in Phrase' selected. The 'Return records added in the' dropdown is set to 'Past 6 months'. A 'Search' button is at the bottom right.

5.6 Limit results by Subject Category

In both Simple and Advanced Search you can limit your search by Subject Category.

- Click the 'Choose a subject' drop down menu at the bottom left of the search screen to select a level 1 subject. Select 'Medicine' and the screen will refresh.
- Click the 'Choose a Second Level Subject' drop down menu to choose a more specific aspect of Medicine, e.g. 'Public Aspects of Medicine'.
- Click on the 'Choose a Third Level Subject' drop down to see further options if required, e.g. 'Public Health, Hygiene, Preventive Medicine'.

If you click the Search button now you will just find articles on public health, hygiene and preventive medicine. If you only want articles on this topic published in the American Journal of Epidemiology, you can add this into the search as below:

5.7 Finding an ebook

You can search for ebooks either separately from journals or both together, using the links on the right of the screen.










When you click on 'Search for ebooks', you will see a Quick Search box and an alphabetical list for browsing:

National Library of Health			
HOME SEARCH RESOURCES NEWS & RSS MY LIBRARY FOR LIBRARIANS ABOUT NLH			
Help Terms Of Use Journals Home			
Quick Search: <input type="text"/> (Partial words) <input type="button" value="GO"/>			
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All			
Book Title	Online Coverage	Publisher	Full Text Access
ACCESS TO TREATMENT IN THE PRIVATE SECTOR WORKPLACE: THE PROVISION OF ANTI-DEPRESSANT THERAPY BY THREE COMPANIES IN SOUTH AFRICA From MedLibrary	2005	World Health Organization - Books	Full Text Access
ACUPUNCTURE From MedLibrary	2003	World Health Organization - Books	Full Text Access
ACUTE MENTAL HEALTH NURSING: FROM ACUTE CONCERNS TO THE CAPABLE PRACTITIONER From MedLibrary	2004	Elsevier Publications - Books	Full Text Access
ADHERENCE TO LONG-TERM THERAPIES From MedLibrary	2003	World Health Organization - Books	Full Text Access
ADVOCACY AND EMPOWERMENT: MENTAL HEALTH CARE IN THE COMMUNITY From MedLibrary	1985	Taylor and Francis - Books	Full Text Access
AIDS EPIDEMIC UPDATE 2004 From MedLibrary	2004	World Health Organization - Books	Full Text Access
AIDS IN AFRICA: THREE SCENARIOS TO 2025 From MedLibrary	2005	World Health Organization - Books	Full Text Access
AIR QUALITY GUIDELINES FOR EUROPE From MedLibrary	2001	World Health Organization - Books	Full Text Access
ALCOHOL USE AND SEXUAL RISK BEHAVIOUR: A CROSS-CULTURAL STUDY IN EIGHT COUNTRIES From MedLibrary	2005	World Health Organization - Books	Full Text Access
ALCOHOL USE DISORDERS IDENTIFICATION TEST, THE: GUIDELINES FOR USE IN PRIMARY HEALTH CARE From MedLibrary	2001	World Health Organization - Books	Full Text Access

When you click on 'Search for Journals & ebooks' you will see an advanced search screen as below. You can search for resources by title, print or electronic ISBN, print or electronic ISSN and Vendor.

Help Search Journals Terms Of Use My Alerts Journals Home		About NLH For Librarians Help	
Advanced Search			
Search Across Multiple Fields This is a current awareness service and will only search the last two years of content. For a full search please use the dual databases .			
Find Journals / Books <input type="text"/>	Enter one or more words or a phrase to search for <input type="text"/>	Select Word Relations <input type="radio"/> And <input type="radio"/> Or	Return Results for <input type="radio"/> Exact String <input type="radio"/> Anywhere in Phrase
And in <input type="text"/>	<input type="text"/>	<input type="radio"/> And <input type="radio"/> Or	<input type="radio"/> Exact String <input type="radio"/> Anywhere in Phrase
And in <input type="text"/>	<input type="text"/>	<input type="radio"/> And <input type="radio"/> Or	<input type="radio"/> Exact String <input type="radio"/> Anywhere in Phrase
<input type="button" value="Search"/> <input type="button" value="View"/>		<input type="text" value="20"/> journals / books per page <input type="button" value="Clear"/>	

If you search for 'mental health' in the title of ebooks and journals, you will get a screen like this:

Help Search Journals Terms Of Use My Alerts Journals Home				About NLH For Librarians Help		
You searched for Journal / Book: mental And health:						
Journal / Book Title	Full Text Coverage	Print Coverage	Print Location	Publisher	Full Text Access	Print Holdings
 Guide To Mental Health for Nurses in Primary Care, The From MedLibrary	2001			Palgrave Macmillan Publishing - Books		
 Human Resources and Training in Mental Health: Mental Health Policy and Services Guidance Package From MedLibrary	2005			World Health Organization - Books		
 Improving Access and Use of Psychotropic Medicines: Mental Health Policy and Services Guidance Package From MedLibrary	2004			World Health Organization - Books		
 International Journal of Forensic Mental Health From Publisher				International Association of Forensic Mental Health Services		
International Journal of Mental Health Promotion	1999 v1/1 - 2007 v9/1		Resource Centre, Linden House			

The results are displayed alphabetically by Journal/Book title, with full text coverage, publisher details and links to full text access where available. Print journal holdings in local libraries are also indicated where they are available.

6.0 My Alerts

My Alerts allows you to create a personalised list of 'favourite' journals. Once a profile is set up, a user can receive Tables of Contents for their selected journals automatically via email, and create automated keyword searches.

6.1 Selecting journals to include in My Alerts

Click on the My Alerts link on the blue tool bar.

The first time you do this, you will see the following screen:

Profile registrations are free and unlimited.
Creating a profile allows you to:
- Search or browse a subset of journal titles
- Receive weekly Table of Contents alerts by E-Mail

Check to select alerts by journal title or by keyword

My Journals Registration Form

Please enter details for future use

FirstName: Or Group
LastName: Or Subgroup
E-Mail: [Group E-Mail](#)
E-Mail Alerts: ☐ By Journal Title ☐ By Keyword
Send as: ☒ Attachments ☐ In email body

Please note:
* If you're not sure if your email application supports html, please choose to receive your alerts as attachments.
* Alerts are sent for titles that have local TOC.

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You need to fill in your name and email address, and select email alerts by Journal Title and By Keyword. This ensures any alerts you receive are set up to come to your email address. You will not have to fill in the form when you use the My Alerts area in future.

When you next click on My Alerts, you will see the following screen:

Help Search Journals Terms Of Use My Alerts Journals Home

My Alerts: Liz Doney

My Alerts offer two services: a) create a list of journal titles to receive alerts b) define some terms to create a keyword alert.

[View / Remove Chosen Titles](#) [Search In My Alerts](#) [Define / Change keyword alerts](#) Search titles:

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

Check titles to add to alert list and [click here](#) to update

Journal Title	Full Text Coverage	Print Coverage	Print Location	Full Text Access	Print Holdings	Table of Contents For Alerts
<input type="checkbox"/> AACN Viewpoint From Proquest NHD	07/2001 - 01/2007			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
<input type="checkbox"/> AACN's Augmentative and Alternative Communication From Proquest NHD	06/1998 - 12/2001			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
<input type="checkbox"/> AACN Clinical Issues Advanced Practice in Acute and Critical Care (Now AACN Advanced Critical Care) From Ovid (Journals @ Ovid) via Athens	1996 - 2003			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
<input type="checkbox"/> AACN Nursing Scan in Critical Care From Proquest NHD	01/1998 - 10/1998			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
<input type="checkbox"/> AACR Education Book From Free Medical Journals . com	2005 -			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
<input type="checkbox"/> Aiana Journal From Proquest NHD	09/2004 - 02/2007			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

You can browse through the alphabet to find the journals you want, or use the Quick Search facility above the A-Z list. To select a title, click the white checkbox to the left of it, then click the 'click here to update' link below the alphabet.

Tip: You can only select and add journals from *one screen at a time*.


You can then click the 'View / Remove Chosen Titles' link in the upper left corner. My Journals will then display your selected titles:

My Alerts: Liz Doney						
Add journal titles to my alert list Search in My Alerts list Define / Change Keyword alerts Update My Alerts details						
Check Titles to remove from your profile and click here to update						
Journal Title	Full Text Coverage	Print Coverage	Print Location	Full Text Access	Print Holdings	Table of Contents For Alerts
BMJ, British Medical Journal-Clinical Research						
From Publisher	2000 v320/7226 -		Resource Centre, Linden House	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
From EBSCOhost E28	1994 -			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
From UK PubMed Central	1988 - 06/2007			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Lancet, The (British Edition)						
From Proquest News	01/1990 - 05/2007 2000 v355/1197 - Embargo: 60 days		Resource Centre, Linden House	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

To remove a title from your list, click the checkbox next to the title and click the 'click here to update' link in the top left corner.

6.2 Tables of Contents Alerts

Every week new Tables of Contents are added to the My Journals database.

If any of your selected journals have an icon like this:  in the 'For Alerts' column in the My Alerts list, you will receive an automatic Table of Contents alert via email.

NB: Not every journal displayed by My Journals has a TOC available.

The screen shot below shows a TOC alert as it appears when emailed as an attachment to your inbox. Links to abstracts and the full text of articles appear where these are available.

Monday, January 29, 2007	
Important Note: In some cases the Tables of Contents and article citation information may be available via MyJournals before the journal issue or article is available from the full text providers. In these instances, you may not find the article or issue described in the MyJournals Alert when you click to view the article.	
Journal Title: Genetics ISSN: 0016-6731 ISI SerialsMark: 4115.000000	
Article Title: Toothpicks, serendipity and the emergence of the Escherichia coli DnaK (Hsp70) and GroEL (Hsp60) chaperone machines Author(s): Georgopoulos, C. ISSUE: 2006; VOL 174; PART 4 Access: Full Text (10/2004 -) Full Text (10/2004 -) Page: 1708-1727 Search the Web: Full Text Abstract	Article Title: The F-box protein DnaQ overcomes replication impedance to promote genome stability in Saccharomyces cerevisiae Author(s): Blake, D., Luke, B., Kanelis, P., Jorgensen, P., Goh, T., Penfold, S., Bredkreutz, B., Durocher, D., Peter, M., Tyers, M. ISSUE: 2006; VOL 174; PART 4 Access: Full Text (10/2004 -) Full Text (10/2004 -) Page: 1708-1727 Search the Web: Full Text Abstract
Article Title: Double-strand break repair in bacteriophage T4: Recombination effects of 3'-5' exonuclease mutations Author(s): Shcherbakov, V. P., Kudryashova, E. A., Shcherbakova, T. S., Sizova, S. T., Plugina, L. A. ISSUE: 2006; VOL 174; PART 4 Access: Full Text (10/2004 -) Full Text (10/2004 -)	

NB: In some cases the TOC and article citation information may be available via My Journals before the journal issue or article is available from the full text providers. In these instances, you may not find the article or issue described in the My Journals Alert when you click to view the full text.

6.3 Search in My Alerts

The 'Search in My Journals Alert List' will allow you to perform a focused search that uses the same searching features described earlier in this guide.

However, these searches will be restricted to the journal titles in your My Journals profile.

6.4 Alerts by Keyword

You can use the Alerts by keyword function to create automatic weekly searches that generate a citation report on a particular subject which is sent via email. Keyword searches can be set up based on Article Title, Authors, Publishers and Journal Titles.

Click on the 'Define / Change keyword alerts' link. You will see the following screen:

Tip: Each search line on this screen is a separate keyword search alert, and separate lines cannot be combined. If you wish to combine more than one search term, e.g. "child protection nursing", include these on one line.

To set up a keyword alert:

- Enter a word(s) or phrase(s) in one of the search boxes. You can specify that your search terms be found in a particular search field: Article title, Author, Journal Title and Publisher. The default is Article Title.

Tip: Due to mail servers' constraints, weekly alerts contain only the first 100 records found. The search is performed across all the journals in My Journals which have an electronic TOC, whether locally or nationally purchased.

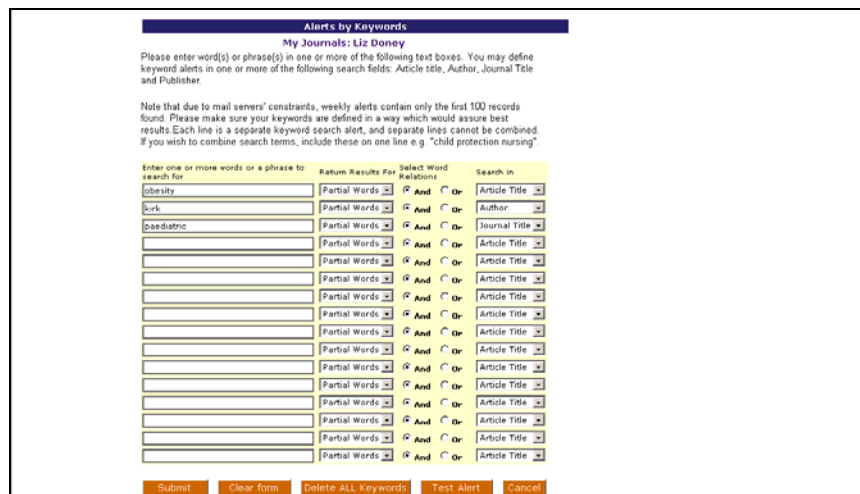
The screen below shows three separate alerts:

1. For any new articles being published with the word 'obesity' in the title
2. For any new articles being published by the author 'kirk'
3. For any new journals coming out with the word 'paediatric' in the title

Click the 'Submit' button at the bottom of the screen to store your Alerts by Keyword. Your search will be repeated weekly, and relevant alerts will be sent to you via email.

Tip: As with the Table of Contents alerting service, these keyword searches will only apply to titles that have Tables of Contents in the database, e.g.

those which have an  beside them.



You can change your alert settings by clicking on 'Define / Change keyword alerts'.

Below the form you will see the following additional buttons:

Clear Form: Using this button only visually erases the content of the text boxes and returns the dropdown menus to their original state. If you don't press "Submit" then nothing is changed.

Delete all Keywords: Using this button will result in a prompt to verify that you do want to delete all keywords. On verifying this, all keywords will be deleted.

Test Alert: This function will simulate a weekly alert based on the keywords entered on the form. It can be used to gauge how useful the keywords entered are, and whether they should be broader or narrower.